

# Metadata Requirements for DPLA Participation through the North Carolina Service Hub

Rev. 2014-04

## Required Fields

Field	DC Element	Description
Title	dc:title	Name of the digital resource.
Rights	dc:rights	Information about rights held in and over the digital resource. Typically, rights information includes a statement about various property rights associated with the digital resource, including intellectual property rights.

## Recommended Fields

Field	DC Element	Description
Language	dc:language	Language associated with the digital resource, when applicable.
Place	dc:coverage	The spatial topic of the resource, the spatial applicability of the resource, or the jurisdiction under which the resource is relevant.
Type	dc:type	The nature or genre of the resource. Often expressed through DCMI Type or another controlled vocabulary.

## Optional Fields

Field	DC Element	Description
Contributor	dc:contributor	An entity responsible for making contributions to the resource.
Creator	dc:creator	An entity primarily responsible for making the resource.
Date	dc:date	A point or period of time associated with an event in the lifecycle of the resource.
Description	dc:description	An account of the resource. Description may include but is not limited to: an abstract, a table of contents, a graphical representation, or a free-text account of the resource.
Format	dc:format	The file format, physical medium, or dimensions of the resource.
Identifier	dc:identifier	A reference to the resource within a given context.
Publisher	dc:publisher	An entity responsible for making the resource available.
Relation	dc:relation	A related resource.
Subject	dc:subject	Typically, the subject will be represented using keywords, key phrases, or classification codes. Recommended best practice is to use a controlled vocabulary.

The fields listed below will be automatically derived by the North Carolina Digital Heritage Center.

<b>Derived Fields</b>	
<b>Field</b>	<b>Description</b>
Thumbnail URL	An unambiguous URL to a thumbnail image representing the digital resource.
Resource location	An unambiguous URL to the digital resource in its full information context, typically provided automatically via the OAI-PMH feed.
Collection title	Name of a group of digital resources as found in the OAI-PMH feed.
Owning institution	Your institution's name, as provided.
Provider	Data provider's name as found in the OAI-PMH feed.

